NOTICE

CALLED BOARD MEETING
PALO PINTO COUNTY EMERGENCY SERVICES DISTRICT #2

A Called Session of the Palo Pinto County Emergency Services District #2 Board met on the 19th day of December 2019 at 6:PM at the Santo Fire Station, Santo, Tx.

The following subjects were discussed, considered, passed or adopted to-wit.

1. Called to order and established quorum. Meeting called to order at 6:00 pm by President Geeo. Commissioners present were; Hershel Geeo, Charles Kitchens Beryl Mckinnerney, Ken Backes, and Renee Carter.

2. Minutes of two previous meetings were read and with two minor changes were approved.

3. Treasurer report: Beryl submitted expense report, profit and loss report for month as well as year to date, and balance sheet reflecting total assets of $1,053,552.85. It was noted that assets to non- profit are listed as donations. In January, W2's need to be sent. Beryl will need to develop our budget. Copies to be sent to all board members. Ken moved to accept treasurer report. Charles seconded. All in favor.

4. Web Page report: Ken will need: current budget as well as last two years, Biographies on current board members. Also, last two months minutes. Ken hopes to have page up January first.

5. Building report: Duane Tarpley provided information on paperwork needed in order to move forward on building. More discussion will ensue on what is included. Posts, barriers, security cameras, etc. Two insurance policies need to be in place to cover new building and old building. Some concerns are: concrete, performance bond, final engineering design, contract requirements (scope of work) (proposal), ensuring we use licensed and bonded contractors. Plan details and work will be approved by Mark at PSD. Ken provided his number as contact person. Charles is alternate contact. The building will take approximately six months to complete. Work can begin immediately after papers are signed. Contractors will be mindful of door access during construction by parking and storing materials out of the way.

6. Board adjourned to executive session at 6:52pm. Ken so moved. Charles seconded. All in favor. Call was placed to attorney to discuss 99 year lease vs other agreement with Santo Fire and EMS. This pertaining to land that new building will be placed on. Board was informed government entities can not lease anything for that long. Also, leases can mean evictions. ESD#2 will need a license agreement that ESD#2 will own improvements on property. Board needs #1 new contract with our service provider stating board owns what it pays for. We need appraisal now of property value and appraisal when building is completed. Therefore, if sold, what portion belongs to ESD#2. #2 Side contract for agreement of price and sale of improvements set now as to what proportion would belong to ESD#2. Attorney will send contracts for board to tweak and use.

7. Ken moved to move out of executive session and back into regular session. Renee seconded. All in favor

8. Ken moved to procure appraisal for property and building before construction. Renee seconded all in favor

9. Logan presented job description for Santo EMS and ESD#2 coordinator. Nineteen dollars an hour averaging 24 hours a week. At a cost of approximately $23,920 dollars a year. Kristina will keep up with hours. Ken moved to accept proposal of salaried position beginning January 1. Charles seconded. All in favor. Board will pay approximately $23,920 to Santo fire and EMS for position of coordinator.

10. Logan reported that there was a loss of three people from Santo Fire and EMS. After discussing plan to implement paid personnel for Thursday, Friday and Saturday, the Santo Fire and EMS will be able to make all calls and not over work or run short of man power. Ken moved to put proposed plan into place. Charles seconded. All in favor. This will be paid quarterly.

11. Santo EMS report: Kristina reported a second account is needed to keep funds straight and pay positions that the new plan will require. Santo is satisfied with the job Emergicon is doing. Kristina needs card to transfer money more efficiently.

12. Lone Camp report: Doug reported new vehicle will be in service mid-January. Lone Camp made seven calls this month. Discussion on CPR training for public. Board prefers to train citizens of ESD#2.

13. Jan 21st set for next meeting. Judge will attend to swear in new board member replacing Renee Carter.

14. Charles moved to adjourn. Beryl seconded. All in favor

Dated this the 21st Day of JANUARY 2020

By Renee Carter

Renee Carter, Secretary

Hershel Geeo, President

The Palo Pinto County Emergency Services District #2 Board reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the items listed above, as authorized by Texas Government Code Section 551.073 [Consultation with attorney], 551.072 [Deliberations about real property], 551.073 [Deliberations about gifts and donations], 551.074 [Personnel matters], 551.076 [Deliberations about security devices], and 551.086 [Economic development]. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.