

**NOTICE**  
**Palo Pinto County ESD # 2**  
**Regular Session Minutes**

A Regular Session of the Palo Pinto County Emergency Services District #2 Board met on June 6th, 2023, at 6:00 p.m., at Santo Fire / EMS Station, Santo Texas. The following subjects were discussed, considered, passed or adopted to wit.

1. Meeting called to order and established a Quorum - The meeting was called to order at 6:11 p.m. by President Ron Daily. Commissioners present were Ron Daily, Josh Winbourn, Mark Hukel, Paul Smith and Andrew Watts.
2. Consider/Discuss/Approve Previous Meeting Minutes – Motion was made by Paul Smith to approve the May 9<sup>th</sup> and May 15<sup>th</sup>, 2023, minutes with the one change on May 15<sup>th</sup> meeting replacing the regular session to called session. Seconded by Andrew Watts, motion carried 5-0.
3. Consider/Discuss/Approve Treasurer’s Report –Motion was made by Paul Smith to approve treasures report. Seconded by Mark Hukel, motion carried 5-0. Motion was made by Paul Smith to pay invoices due expect the workers comp. Seconded by Mark Hukel, motion carried 5-0.
4. Public Comments and Announcements – PJ Duncan, Veda W, Marvin Slimp, Randy Wright, and Cyndi Smith made public comments to the board.
5. OLD BUSINESS –
  - a. Discuss/Consider/Approve Policy and Procedures – Motion was made by Paul Smith to remove from agenda until someone had a policy or procedure to present. Seconded by Josh Winbourn, motion carried 5-0.
  - b. Discuss/Consider/Approve EMS/ESD2 administrator job description. Motion was made by Josh Winbourn to table until next meeting for further discussion. Seconded by Paul Smith, motion carried 5-0.
  - c. Discuss/Consider/Approve Worker Comp insurance audit from Texas Mutual – Motion was made by Mark Hukel to table until audit came back from Texas Mutual. Seconded by Paul Smith, motion carried 5-0.
  - d. Discuss/Consider/Approve worker comp insurance 23/24 policy – Motion made by Paul Smith to pay the 23/24 policy in full. Seconded by Mark Hukel, motion failed 2-3. Motion made by Andrew Watts to pay 23/24 policy quarterly. Seconded by Paul Smith, motion carried 5-0
6. NEW BUSINESS –
  - a. Discuss/Consider/Approve budget amendment- Motion was made by Mark Hukel to approve the budget amendment presented minus the patient revenue, 2015 ambulance payment, and workers comp with quarterly reallocation back to the ESD board. Seconded by Paul Smith, motion carried 5-0
  - b. Monthly Report from Santo Fire & EMS (Run Responses, Mutual Aid, EMS Invoices) EMS ran 31 calls for the month of May with 2 of those out of district for mutual aid to Mineral Wells.

Motion was made by Mark Hukel to pay the \$5000 contingency invoice. Seconded by Paul Smith, motion carried 4-1 with Andrew Watts against. Motion was made by Mark Hukel to pay the 23/24 insurance invoice allowing Santo EMS to pay either quarterly or in full to the insurance agency. Seconded by Paul Smith, motion carried 5-0.

- c. Monthly Report from Lone Camp First Responder Organization (Run Responses, Mutual Aid, EMS Invoices). Lone Camp had total of 7 calls with an average response time of 10.7 mins.

7. County Wide Issues affecting ESD2 – None


8. Next meeting 07-07-2023 @ 6:00 p.m.

9. A motion to adjourn was introduced by Mark Hukel and seconded by Josh Winbourn. The motion passed at 8:16 p.m.

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DATED THIS 7TH DAY IN JULY 2023

BY:

  
ANDREW WATTS, (SECRETARY)  
Paul Smith (Treasurer)

BY:

  
RON DAILY, (PRESIDENT)

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The Palo Pinto County Emergency Services District #2 Board reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any of the items listed above, as authorized by Texas Government Code Section 551.073 [Consultation with Attorney], 551.072 [Deliberations about Real Property], 551.073 [Deliberations about gifts and donations], 551.074 [Personnel matters], 551.076 [Deliberations about security devices], and 551.086 [Economic development]. Before any closed meeting is convened, the Presiding Officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting. Compliance with HB 2840: Under the Texas Government Code Section 551.007, any member of the public who desires to address the ESD Board regarding a specific item on the agenda will have the opportunity to address the Board when that Agenda item is discussed. Comments from the public are limited to 3 minutes unless the speaker requires the assistance of a translator, in which case the speaker is limited to 6 minutes. Individual Board members will also have the right to question the public on Agenda items.

The District reserves the right to consider and take action on the above agenda items in any order. It also reserves the right to enter into a closed meeting on any agenda item as allowed by law. A Citizens Comment Form must be filed with the Secretary at least 10 minutes prior to the beginning of the meeting for an individual to be allowed to speak during Citizen Comment. By completing the Citizen Comment Form, the individual understands and acknowledges that the public is not entitled to choose the items to be discussed by the Board of Emergency Services Commissioners. The individual executing the Citizen Comment Form understands that he/she is provided a limited amount of time, and that he/he may not be allowed to continue to address the Board of Emergency Services Commissioners if the comments are rude, disparaging or defamatory to any individual or entity, or the comments become disruptive to the good order of the meeting. If at a meeting of a governmental body, a member of the public or of the governmental body inquiries about a subject for which notice has not been given as required by the Texas Open Meetings Act, the notice provisions of the Texas Open Meetings Act do not apply to a statement of specific factual information given in response to the inquiry; a recitation of existing policy in response to the inquiry; or, any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. It should be noted that pursuant to Section 38.13, Texas Penal Code, HINDERING PROCEEDINGS BY DISORDERLY CONDUCT: (a) A person commits an offense if he intentionally hinders an official proceeding by noise or violent or tumultuous behavior or disturbance; (b) A person commits an offense if he recklessly hinders an official proceeding by noise or violent or tumultuous behavior or disturbance and continues after explicit official request to desist; and, (c) An offense under Section 38.15, Texas Penal Code is a Class A misdemeanor.